



Canberra Chapter Board Meeting Minutes

12:15 pm 23 July 2002

Acumen Alliance

Canberra City

1. Attendance:

Max Shanahan
Kris Johnson
Andy Edwards
Sian Ramsden
Stephen Doyle
Lorraine Stevens
Scott MacKenzie

Apology: Patrick Kevin

2. Nomination of Scott MacKenzie to the Chapter Board

Moved by Max Shanahan
Seconded by Kris Johnson
Carried

3. Previous Minutes

The minutes of the meeting of 13 June 2002 were approved.

4. President's Report

- The President spoke to his report on the Global Leadership Conference he attended in New York recently. Issues listed in a written report would be worth considering during the planning meeting.
- Fees Increase for International for 2003 - \$US20 to \$US120
- Chapter fees to remain at \$0 for 2003

5. Secretary's Report

- Request from IIA to mailout to members - agreed, we will cover costs
- Draft newsletter prepared, it will be revised in accordance with some decisions from this meeting and circulated to Board members out of session later this week for final approval, to be sent out with IIA material
- Standing Order for GPO Box - New Standing Order completed, authorised by President, will be lodged by Secretary

6. Treasurer's Report

- CACS 2001 financial statements audit is now complete. Auditor's statement provided to Secretary. Statement of total profit (\$61,667.00) and amounts to be distributed to other chapters included. Canberra Chapter is to receive \$41,171.79.

- Treasurer provided summary of chapter's finances, we have a surplus for the year of around \$47,000 and a cash balance \$95,000.
- Treasurer has sent a request to the US that excess funds held there be returned, ie those in excess of \$US1000. No response yet.
- The issue of whether the chapter should continue to be registered for GST was discussed, Stephen Doyle and Andy Edwards will examine the advantages and disadvantages.
- Treasurer noted that we should also consider the possibility of some form of higher return investment for the funds we currently hold.

7. Technical Sessions

- Next meeting on 20 August is joint meeting with IIA but ISACA is responsible for hosting, Patrick Kevin has arranged for Stephen Doyle to chair the panel.
- Stephen Doyle requested that Deana Grant from Ernst & Young who handles the RSVP for the technical sessions should be added to the email list so she receives a copy of the notice
- Lorraine Stevens noted that Dr John Mitchell from the UK will be in Canberra at the request of the ANAO after CACS 2002 in September and that he is prepared to give a presentation at a technical session. It was agreed that the presentation currently planned for September be postponed and that a presentation by Dr Mitchell will be arranged at Rydges for 24 September. The topic of the presentation will be along the lines of the one is giving at CACS 2002.
- It was agreed the draw for the prize of a free registration to CACS 2002 would be held at the end of the August technical session. The President will make the draw. It was agreed Scott MacKenzie was eligible to participate (even though Board members are normally excluded) as he had not been a Board member at the time he attended the last technical session. The Secretary will arrange for names of all those members who have attended previous technical sessions to be available at the August session for the draw.

8. Courses

- Lorraine Stevens mentioned that Ben Bower, an expert from the SANS Institute will be giving a one-day course on the newly released Windows 2000 Security framework on 17 August. This course is already booked out but she suggested that, given the interest, we may try to organise another similar course in September or October. It was agreed the possibility of such a course would be mentioned in the newsletter and people interested in it asked to contact Lorraine.
- Lorraine has organised for another Fundamentals Of IS Auditing Course to be held on 29th and 30th August, same presenter and price as the course earlier this year. The proposed course to be included in the newsletter and those interested to contact Lorraine.
- The possibility of organising a technical session or workshop to talk about the recent Deloitte's survey on Computer Crime and Security was raised. There was discussion of the fact that while the survey was relevant to our members it might be inappropriate to focus on only one company and exclude the others.

9. Appreciation to Acumen Alliance and to Ernst & Young

- It was agreed that the support of Acumen Alliance and Ernst & Young would be acknowledged in the next newsletter in September/October

10. Education Strategy

There was extensive discussion of the draft Education Strategy which Max Shanahan had presented to the Board. Some of the issues discussed included:

- The question of whether there is sufficient value to ISACA members to continue the practice of running joint sessions with the IIA given the workload on ISACA Board members
- Whether there might be more value in joint arrangements with the ACS (who are shortly to bring a speaker on IT Security to Canberra) or with ISIG.
- Given the relatively small number of members attending technical sessions, how we can give better value to members, for example by having a smaller number of more tightly focussed technical sessions.
- How to give members benefits not available to non-members, for example by preference at courses and discounted prices, or by access to technical session papers on a members only area of the website.
- Possibility of having a survey of members, maybe at technical sessions, and offering a prize to encourage participation.
- There was discussion about the focus of the Education Strategy and whether it should be focussed more narrowly on training, or more broadly on the education of members.
- There was also discussion of what the goals of our Education Strategy should be, for example, highlighting emerging issues, promoting the ISACA framework such as COBIT,
- There was also discussion of what exactly our target audience is.

It was agreed the next step would be to determine the Chapter's educational objectives. Max to arrange a meeting between himself, Lorraine Stevens, Scott MacKenzie and Stephen Doyle to discuss.

A planning meeting to be arranged for 25 September from 4pm onwards, possibly with dinner afterwards. Venue to be decided.

11. Website Review

- Patrick to arrange a meeting of the sub-committee

12. Review/Update Key Events Calendar

- No changes

13. Other Business

There was no other business.

14. Next Meeting

Tuesday 13 August, 12.15 Acumen Alliance