



Board Meeting Minutes
12:30 pm, Tuesday 13 May 2008
Ernst & Young Building, Level 5, Allara Street, Civic

1 Apologies

Present:	Salam Saffarini (SS)	Apologies:	Keith Allen (KA)
	Diana Adams (DA)		Scott Waters (SW)
	Stephen Doyle (SD)		Grace Lee (GL)
	Ahsan Sheikh (AS)		Jamie Norton (JN)
	Oner Aktas (OA)		
	Peter Kalkman (PK)		
	Les Selvarajah (LS)		

Board Member Attendance – 2008

Board Member	31/1	12/2	11/3	8/4	13/5	10/6	8/7	12/8	9/9	14/10	11/11	AGM	Total
S. Waters President	✓	✓	✓	✓	-								4
S. Saffarini Vice President	✓	✓	✓	-	✓								4
D. Adams Immediate Past President	-	✓	✓	✓	✓								4
S. Doyle Past President	✓	✓	✓	✓	✓								5
K. Allen Treasurer	-	✓	✓	✓	-								3
G. Lee Secretary	✓	✓	✓	-	-	-	-	-	-	-	-	-	3
A. Sheikh Webmaster	-	✓	✓	✓	✓								4
P. Kalkman Board Member	✓	-	✓	✓	✓								4
L. Selvaraja Board Member	✓	-	✓	-	✓								3
O. Aktas Board Member	-	✓	✓	✓	✓								4
J. Norton Board Member	-	-	✓	✓	-								2
Total	6	7	11	8	7								

2 Previous Minutes

The minutes of the April Board meeting were not available for comment. These will be tabled at the June Board meeting.

Action

KA to write up and distribute the minutes of the April Board meeting to Board members for acceptance.

3 President's Report

Advice received from the President that Lesa Craswell has resigned from the Canberra Chapter Board.

No other items to report as the President was not available at this meeting.

4 Secretary's Report

No Secretary's report tabled.

5 Treasurer's Report

No treasurer's report tabled.

6 Webmaster

The www.isaca-canberra.org.au domain name has been paid for another year.

AS will organise a meeting to discuss the content of the website to ensure all the necessary bits get updated ASAP.

DA will look at the isaca.org website to see if local chapter contact details have been updated.

AS mentioned that he is still trying to contact Ace Hosting to see if we can run virus scanning etc across the site. He will try and contact them again.

AS mentioned that he has placed the CISA review session times and days on the website. AS has been asked if past presentations from the Professional Updates can be put on the website. He will investigate where these could be put and may need to talk to Aaron Hooper about where he put them.

Actions

AS will organise a meeting to discuss the content of the website to ensure all the necessary bits get updated ASAP.

DA will look at the isaca.org website to see if local chapter contact details have been updated.

AS mentioned that he is still trying to contact Ace Hosting to see if we can run virus scanning etc across the site. He will try and contact them again.

AS will investigate where past presentations from the Professional Updates can be put on the website.

7 Education Committee

- It was voted by the Board that the IT Audit Advanced course will definitely go ahead at the end of May 2008.
- The IT Audit Fundamentals course will not proceed this time.
- We will use the room at the Saville (where the courses are normally held) and discuss with Judy to get a flyer sent out to all on the mailing list.

Professional updates

- Chris Miller is presenting the May Prof Update on BCM
- Peter Major will present a Security topic in June
- Cecilia Ridgley will present the July session on Ethics and Governance
- Gifts for presenters was discussed and it was confirmed that the presenters get a bottle of wine. This has been obtained at the Canberra Club on occasions, otherwise the person nominated to coordinate the speaker for the month is tasked with purchasing a bottle of wine to the value of \$30 as a presenters gift.

CISM Review Sessions

- Review sessions for CISM exam candidates need to commence. LS will roganise these sessions as a matter of priority. He needs 5 presenters and already has agreement from Lakshmi Radhakrishnan from the ANAO, PK can present 2 sessions and LS can present one. He will try and find another presenter.

Action

LS to organise CISM review sessions for CISM exam candidates ASAP.

CGEIT Marketing

- Some discussion occurred around how we should market the CGEIT certification (grandfathering of this) before December 08.
- DA will look at the old CISA/CISM Canberra Times ad and see if it can be utilised again for the CGEIT certification.
- PK will obtain CGEIT marketing information from the isaca.org website
- LS will contact AGIMO CIO and Centrelink to see if they are interested in getting people certified in CGEIT and whether they have an up to date listing of government CIOs.

Actions

DA will look at the old CISA/CISM Canberra Times ad and see if it can be utilised again for the CGEIT certification.

PK will obtain CGEIT marketing information from the isaca.org website

LS will contact AGIMO CIO and Centrelink to see if they are interested in getting people certified in CGEIT and whether they have an up to date listing of government CIOs

8 CACS 2009

- DA provided an update of the progress of the organising for the CACS09 conference
- There will be a need to get the Board members involved in trying to get sponsors for the event. DA will provide a list to the Board in the near future of potential sponsors and see whether Board members have any contacts or relationships with any of these potential sponsors.
- Discussion around the number of workshops that we hope to run as a lot of people registering will have spent their PD budget on the conference and may not have enough left to attend any workshops.
- Discussion around the SOPAC conference having advertising for the next SOPC conference on the reverse side of the name tags. DA will mention this as an idea to the CACS 09 Organising Committee.

Actions

DA will mention the advertising of the CACS09 logo on the Sydney CACS name tags at the next CACS organising committee meeting.

9 Other Business

- SANS training event in June will provide for a 10% discount to ISACA members. We need to ensure this is advertised to our members.
- LS raised the idea of whether we should offer the ISACA Career Centre facility in our region. DA mentioned that this was discussed at a PCM about one year ago and decided that it would not suit the Oceania region as the jobs were more US based and that the costs were too high. LS mentioned that Brisbane Chapter have this facility now which DA was not aware of.
- DA will investigate further and determine provide information for discussion at the next Board meeting. It should also be raised again at the next PCM in Sydney.
- SD is still trying to arrange flights to Toronto for the ISACA Global Leadership conference in lieu of SW going as President.

Action

DA will investigate the costs and other info re the ISACA Career Centre and provide to the Board in June for further discussion.

10 Date of Next Meeting

Tuesday, 10 June 2008 – Ernst & Young Building