



**Board Meeting Minutes**  
**12:30 pm, Tuesday 9 September 2008**  
**Ernst & Young Building, Level 5, Allara Street, Civic**

**1 Apologies**

Present: Jamie Norton (JN)  
 Scott Waters (SW)  
 Salam Saffarini (SS)  
 Oner Aktas (OA)  
 Les Selvarajah (LS)  
 Ahsan Sheikh (AS)

Apologies: Peter Kalkman (PK)  
 Keith Allen (KA)  
 Stephen Doyle (SD)  
 Diana Adams (DA)

**Board Member Attendance – 2008**

Board Member	31/1	12/2	11/3	8/4	13/5	10/6	8/7	12/8	9/9	14/10	11/11	AGM	Total
S. Waters President	✓	✓	✓	✓	-	✓	-	✓	✓				7
S. Saffarini Vice President	✓	✓	✓	-	✓	✓	✓	-	✓				7
D. Adams Immediate Past President	-	✓	✓	✓	✓	✓	-	-	-				5
S. Doyle Past President	✓	✓	✓	✓	✓	✓	✓	✓	-				8
K. Allen Treasurer	-	✓	✓	✓	-	✓	✓	✓	-				6
G. Lee Secretary (resigned 10/6/08)	✓	✓	✓	-	-	-	-	-	-	-	-	-	3
A. Sheikh Webmaster	-	✓	✓	✓	✓	-	-	-	✓				5
P. Kalkman Board Member	✓	-	✓	✓	✓	-	✓	✓	-				6
L. Selvaraja Board Member	✓	-	✓	-	✓	-	-	-	✓				4
O. Aktas Secretary	-	✓	✓	✓	✓	-	✓	✓	✓				7
J. Norton Board Member	-	-	✓	✓	-	-	-	✓	✓				4
<b>Total</b>	6	7	11	8	7	5	5	6	6				

**2 Previous Minutes**

The minutes of the August Board meetings were accepted.

**3 President's Report**

SW Informed the board that

PCM is going to take place on 14th of September, Sunday in Sydney.  
Sponsorship packs has been given to board members attending to CACS Sydney for discussion with potential sponsors.  
There is a possibility of combining IFIP 2010 (World Computer Congress) and CACS 2010, discussions are being held.

SW contacted Glenn from Brisbane chapter regarding Audit fundamentals training, and October 23-24 is being considered for the training.

SW is also going to ask for student ISACA flyers from the international office.

**Action**

SW to ask for student ISACA flyers from the international office.

**4 Secretary's Report**

No Secretary's report tabled.

**Action**

OA to arrange/check his permissions so he can provide details about membership.

**5 Treasurer's Report**

No Treasurer's report tabled.

It is agreed that separate statement for CACS 2009 should be provided for future meetings.

**Action**

KA to provide a separate statements for CACS 2009 for future meetings.

**6 Webmaster**

AS has informed that President's Message and the Home page for the website has been updated.  
Bottom footer has also been updated.

Feedback page now works as expected and feedbacks are directed to the webmaster.

It is suggested that Secretary's e-mail and President's email links needs to be checked and also it may be good if the 30th anniversary section be shrunk.

**Action**

AS to check links for Secretary and President e-mails and to shrink 30th anniversary section on the website

## 7 Education Committee

### *Professional updates*

SS advised for October discussions with a Management specialist from KPMG is being held. Topic is likely to be Risk Management (Reporting for Executives)

A session on ACSI 33 is being planned for the November session.

It is agreed that a VAL IT session to be held when there is an appropriate time and arrangements are made.

### *CISA/CISM sessions*

Necessity of arranging speakers as soon as possible for the CISA/CISM sessions is discussed. LS, SW, and JN are going to get in touch with potential speakers.

Sending an e-mail to members who are CISA has been considered as an option for finding speakers for the CISA sessions.

LS is going to consolidate list for potential presenters and contact them.

JN said that he could help with some of the CISM sessions. PK will be asked if he could help as well.

It is decided that first sessions should be held in **October** since the exam is on 13th December.

SS will explore possibility of KPMG facilities for the sessions.

LS will draft a letter about ISACA and its activities, which then will be discussed by the board for presentation to the employers of the board members.

### **Action**

LS to consolidate list for potential presenters and contact them.

### **Action**

SS to find out if KPMG facilities can be used for the sessions.

### **Action**

LS to draft a letter about ISACA and its activities, to be discussed by the board for presentation to the employers of the board members.

## 8 CACS 2009

SW is going to check with Verizon if they would like to be a sponsor.

LS is going to check with Centrelink if they would like to be a sponsor.

**Action**

SW to check with Verizon if they would like to be a sponsor.

**Action**

LS to check with Centelink if they would like to be a sponsor.

**9 Date of Next Meeting**

Tuesday, 14 October 2008 – Ernst & Young Building